

# Overview and Scrutiny Committee



Forest Heath  
District Council

|  |   |              |              |                 |                 |           |              |            |             |              |  |
|--|---|--------------|--------------|-----------------|-----------------|-----------|--------------|------------|-------------|--------------|--|
| <b>Title:</b>  | <b>Agenda</b>   |              |              |                 |                 |           |              |            |             |              |  |
| <b>Date:</b>   | <b>Thursday 14 March 2019</b>   |              |              |                 |                 |           |              |            |             |              |  |
| <b>Time:</b>   | <b>6.00 pm</b>  |              |              |                 |                 |           |              |            |             |              |  |
| <b>Venue:</b>  | <b>Council Chamber<br/>District Offices</b><br>College Heath Road<br>Mildenhall   |              |              |                 |                 |           |              |            |             |              |  |
| <b>Full Members:</b>   | <p style="text-align: center;"><b>Chairman</b> Simon Cole</p> <p style="text-align: center;"><b>Vice Chairman</b> Rona Burt</p> <p><u>Conservative Members (8)</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Chris Barker</td> <td style="width: 33%;">Brian Harvey</td> </tr> <tr> <td>John Bloodworth</td> <td>Christine Mason</td> </tr> <tr> <td>Rona Burt</td> <td>Robert Nobbs</td> </tr> <tr> <td>Simon Cole</td> <td>Nigel Roman</td> </tr> </table> <p><u>West Suffolk Independent Members (1)</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">David Palmer</td> <td style="width: 33%;"></td> </tr> </table> <p><u>UKIP Member (1)</u>    Vacancy</p> | Chris Barker | Brian Harvey | John Bloodworth | Christine Mason | Rona Burt | Robert Nobbs | Simon Cole | Nigel Roman | David Palmer |  |
| Chris Barker   | Brian Harvey  |              |              |                 |                 |           |              |            |             |              |  |
| John Bloodworth  | Christine Mason   |              |              |                 |                 |           |              |            |             |              |  |
| Rona Burt  | Robert Nobbs  |              |              |                 |                 |           |              |            |             |              |  |
| Simon Cole   | Nigel Roman   |              |              |                 |                 |           |              |            |             |              |  |
| David Palmer   |   |              |              |                 |                 |           |              |            |             |              |  |
| <b>Substitutes:</b>  | Named substitutes are not appointed   |              |              |                 |                 |           |              |            |             |              |  |
| <b>Interests – Declaration and Restriction on Participation:</b> | Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.   |              |              |                 |                 |           |              |            |             |              |  |
| <b>Quorum:</b>   | Three Members   |              |              |                 |                 |           |              |            |             |              |  |
| <b>Committee administrator:</b>                                  | <b>Christine Brain</b><br>Democratic Services Officer (Scrutiny)<br><b>Tel:</b> 01638 719729<br><b>Email:</b> <a href="mailto:christine.brain@westsuffolk.gov.uk">christine.brain@westsuffolk.gov.uk</a>  |              |              |                 |                 |           |              |            |             |              |  |

# Public Information



**Forest Heath**  
District Council

|   |  |   |
|---|--|---|
| <b>Venue:</b>   | <b>District Offices</b><br>College Heath Road<br>Mildenhall<br>Suffolk, IP28 7EY   | Tel: 01638 719000<br>Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a><br>Web: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a> |
| <b>Access to agenda and reports before the meeting:</b> | Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.  |   |
| <b>Attendance at meetings:</b>                          | The District Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.   |   |
| <b>Public speaking:</b>                                 | Members of the public who live or work in the District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.   |   |
| <b>Disabled access:</b>                                 | The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.  |   |
| <b>Induction loop:</b>                                  | An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.   |   |
| <b>Recording of meetings:</b>                           | The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.   |   |
| <b>Personal Information</b>                             | Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: <a href="https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm">https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm</a> or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer. |   |

# Agenda

## Procedural Matters

### Part 1 - Public

**1. Substitutes**

**2. Apologies for Absence**

**3. Minutes**

**1 - 4**

To confirm the minutes of the meeting held on 10 January 2019 (copy attached).

**4. Public Participation**

Members of the public who live or work in Forest Heath are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

**5. Announcements from the Chairman regarding responses from the Joint Executive (Cabinet) Committee to reports of the Overview and Scrutiny Committee and any other updates from the Chairman**

**6. Annual Report by the Cabinet Member for Resources and Performance (Verbal)**

The Cabinet Member for Resources and Performance will provide a verbal update on his portfolio over the last year.

**7. Exclusion of Press and Public**

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**Part 2 – Exempt**

- 8. Home of Horseracing Project - Close Out Report for Construction Project** **5 - 16**  
**EXEMPT – Report No: OAS/FH/19/005**